

Primary School Years Prep-2 2021 Parent Payment Schedule

Dear Parents, Guardians and Carers,

The Department of Education has reorganised the way families pay fees this year to ensure that costs are allocated to key items that are part of the school's programs.

Below is the 2021 fee schedule for *Years Prep-2*. Collingwood College makes every effort to keep the cost of Essential Education Items and activities to a minimum and affordable for all parents.

We seek your support for Voluntary and Optional Contributions, so that Collingwood College can maintain the high quality of our programs.

Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. These items cannot be purchased independently as providers deal directly with schools.

Please note: Additional school charges may arise during the year such as excursions, camps and in house performances. These charges will be notified to parents as early as possible by teaching staff and through Compass.

Essential Student Learning Items	Amount
Student ID Card	\$15.00
KITCHEN /Classroom Cooking; <i>Food Ingredients include, flour, sugar, milk, eggs, soil, coconut dried fruit, milk, rice, lentils, vegetables, herbs etc</i>	\$50.00
Visual /Performing Art Materials <i>consumable materials your child uses in their standard class to make final products to take home. Include, glue, paint, craft paper, material, cardboard, wool, clay, glitter, buttons, threads etc</i>	\$40.00
Reggio Project Materials- <i>consumable materials your child uses in their projects that they may take home include, paint, glitter, cardboard, paper, specialty glue, wool, modelling materials, cooking items, natural art materials etc</i>	\$80.00
Online Subscriptions – SeeSaw	\$20.00
Stationery and individual items –(consumable items replenished throughout the year) Stationery Items, <i>please see attached list for examples, some items may vary due to year level requirements</i>	\$60.00
TOTAL	\$265.00

Voluntary Contributions

Your Voluntary Contributions are directly related to classroom learning and all our school's important priorities for 2021.

Voluntary Contributions	Amount
General subject contributions towards classroom materials, class sets and school equipment including booklets	\$85.00
TOTAL	\$85.00

Essential Student Learning Items **\$265.00**

Voluntary Contributions \$_____ or add **\$85.00**

TOTAL \$_____

Diversity

Innovation

Creativity

Relationships

Achievement

Financial Support for Families

Collingwood College understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund (CSEF)
- Payment plans tailored to individual needs
- State School Relief Fund (assistance with clothing/stationery items)
- Support from wellbeing team to access assistance from outside services
- Concessions available for families with three or more children at the school

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Kristina Smith – 03 9417 6681 – kristina.smith@education.vic.gov.au

Payment Methods

Several payment methods are available including BPay, Compass, in person or by phone. Payment plans can be established on Compass or individually with accounts receivable (Kristina) at the school. Further details of payment methods and options are attached.

For further information on the Department’s Parent Payments Policy please see a one page overview attached.

Available payment methods:

Option A **BPay** – Your BPay number is located on the bottom of your family statement. Please email the school at collingwood.co@education.vic.gov.au at the same time of payment to let us know what you’re paying for. If you cannot locate your BPay number please contact the office.

Option B **Compass** – This form of payment is done through the Compass Parent Portal.

Option C **In person or by phone** – Using cash, credit card, cheque – Payable at the front office.

Option D **Credit/Debit card in full** – Return this form to the General Office.

All Essential Student Learning Items are payable in full by 12th March 2021. Alternatively you can opt into a payment plan of monthly instalments. This plan is available on Compass.

Alternatively you can set up an individual payment plan with the College. Please contact Kristina at the office. Please indicate to the school by the 7th December 2020 your intended payment method.

Card Type Visa / Master Card (Please circle selected card type)

Card Number _____

Card Expiry Date ____ / ____ CCV Number ____ ____ ____ (last 3 digits on signature line)

Full Name on Card _____

Amount to be debited \$ _____

Cardholder’s Signature: _____

Student Name _____ Class _____

Payment For _____

CASES21 CODE:

OFFICE USE: Transaction completed by: _____ Date: _____

2021 Student Stationary Items Prep – 2 (Please note items may vary in each year level)

Description	Qty
Jumbo Marker Wallet 12	1
36G Glue Stick	3
Sharpener 2 Hole with catch	1
Clear case wallet	1
Eraser Student Medium EACH	1
Tri-Grip Coloured Pencils Assorted Box	1
Faber Castell Triangular HB Pencils Junior Grip EACH	6
Scrapbook 64 Page 100gsm	3
Spirax 24mm Writing Book Dotted 3rds 64pg 70gsm	4
Targeting Handwriting for VIC	1
30cm Wooden Ruler	1
Scissors - School Right Handed 150mm (maped koopy)	1
24mm Project Book Dotted 3rds 335 x 245mm 64 Pg EACH	2
Spirax A4 18mm Dotted Thirds 48 Page Exercise Book 70gsm EACH	4
A4 and A3 Cartridge Paper	1
Watercolour Disk (12 Colours)	1
Watercolour Paint brush (Size 4 & 6)	1
Visual Arts Diary	1
Oil Pastels Pk 6	1
Steadler 2B Pencil Grey	1
Document Wallet Slimpick Paper	1
Whiteboard Marker (blue)	1
Artline Fineliner Black pen 0.4mm	1